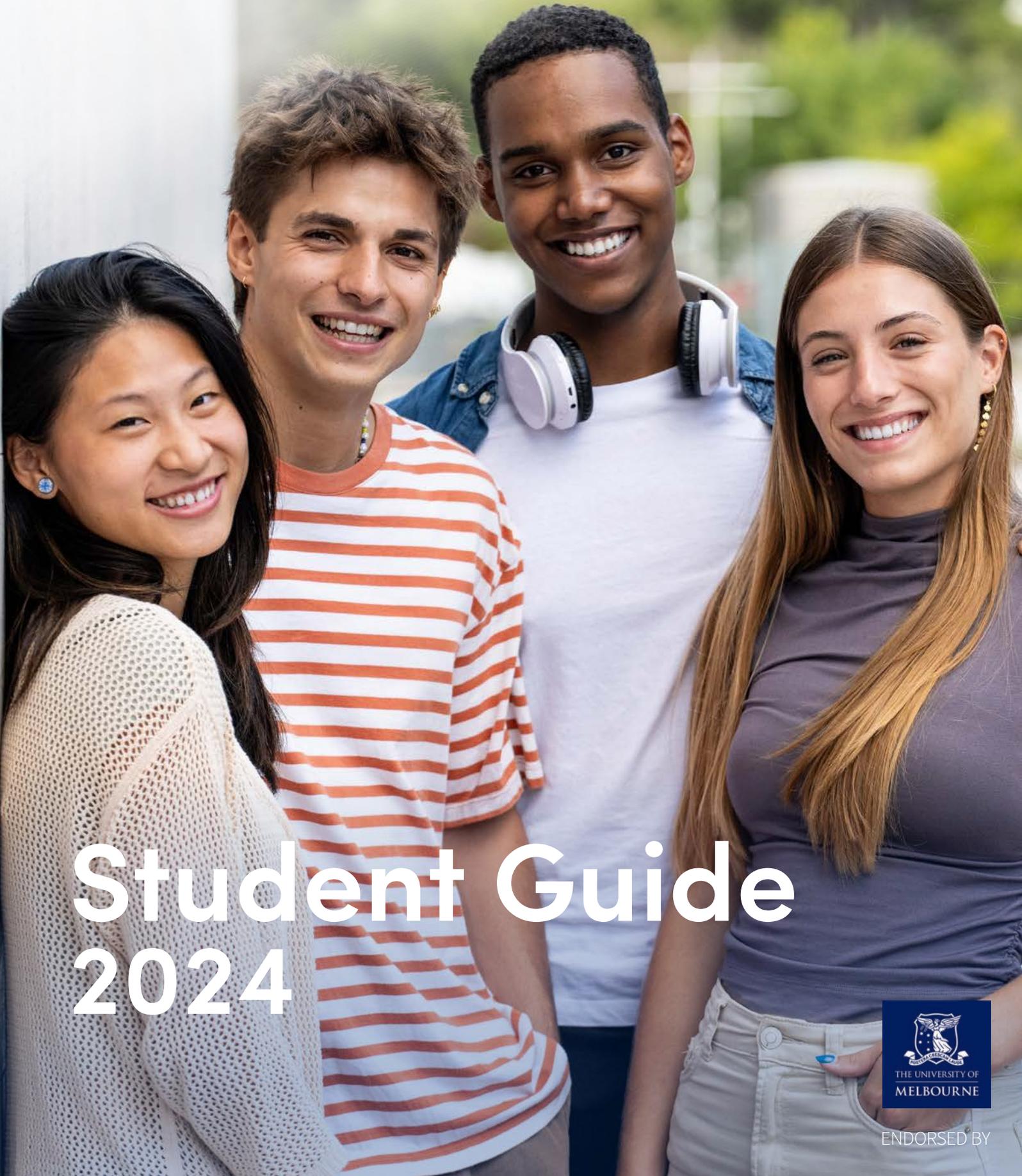


Hawthorn Melbourne



Student Guide 2024



ENDORSED BY



Welcome to Melbourne

1986

Hawthorn English Language Centre (HELC) established as part of Hawthorn Institute of Education.

1987-89

Expansion of courses offered, including GE, EAP, IELTS Prep and Business English.

1990

HELC becomes affiliated with the University of Melbourne

1997

HELC becomes part of the University of Melbourne

2000

High School Preparation Program launched (now English for High School)

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Hawthorn-Melbourne has been providing students with high-quality English language training since 1986. The staff at **Hawthorn-Melbourne** are dedicated to helping you make significant progress in your English language learning.

2007

HELC acquired by Navitas. Renamed Hawthorn-Melbourne

2008

University of Melbourne English Language Bridging Program launched

2024

Hawthorn-Melbourne relocates from 442 Auburn Road, Hawthorn, to its current location

Lifestyle

Australia's best student city!* Melbourne is a friendly, vibrant, multicultural city with a lot to offer. With a population of over 5 million, Melbourne is consistently voted one of the world's most liveable cities. It is often referred to as the cultural, shopping, food and sporting capital of Australia, making it the perfect place to live and study.

EXPLORE

With all the benefits of living in a large cosmopolitan city, exploring is easy with a network of trains, trams and buses to get you around. Melbourne is comprised of many suburbs, each with their own personality. Visit St Kilda for a relaxed beachside vibe, Fitzroy for a bohemian feel or South Yarra for some upscale shopping and restaurants.

Idyllic day trips to country towns, scenic mountain ranges, wineries, beautiful beaches and ski resorts will also add to your experience.

FOOD

Melbourne is serious about its food! Whether you enjoy fine dining, casual cafes, alfresco eateries or cheap takeaways, you'll be surprised by the many options available to you. The city boasts more cafes and restaurants per capita than anywhere else in the world. Heavily influenced by the city's multicultural population, you can find authentic flavours from all corners of the globe at any price point you need.

Melbournians are also obsessed with coffee – the perfect espresso, cappuccino or latte is never far away!

LIFESTYLE

Spend your time exploring the shopping district, being active in the many parks and gardens around the city, taking in an exhibition or enjoying live music each night. Your daily lifestyle will be complemented by a variety of world class events such as the Australian Open, the Australian Grand Prix, the International Comedy Festival, White Night or the Food and Wine Festival.

Living in Melbourne can be as relaxing or as eventful as you want to make it.



*QS Rankings: Best Student Cities 2023 – topuniversities.com/city-rankings/2023



Campus

The Hawthorn-Melbourne campus is in the city centre, giving you easy access to all that Melbourne has to offer. Surrounded by a variety of food options, great coffee venues and a wide range of shops, it is within easy reach of train stations, trams and bus stops.

Overlooking Carlton Gardens, the campus offers a great balance of city convenience and open green spaces.

Spread over two levels, the campus has been designed to provide you with a comfortable, welcoming atmosphere conducive to both study and socialising with your friends. Our classrooms are smart and modern with whiteboards, projectors and power walls for your charging devices, while your learning is supported with additional private and group study areas, including our dedicated Study Hub. You will also enjoy spending time with your classmates in the light filled student kitchen, dining and recreation areas.

FOOD AND DRINK

- Student kitchen, containing microwave ovens, vending machines, filtered water and hot water outlets.
- Spend time with your friends in our spacious dining area.
- Visit local cafes only a short walk away, or the general store on the ground floor.

STUDY HUB

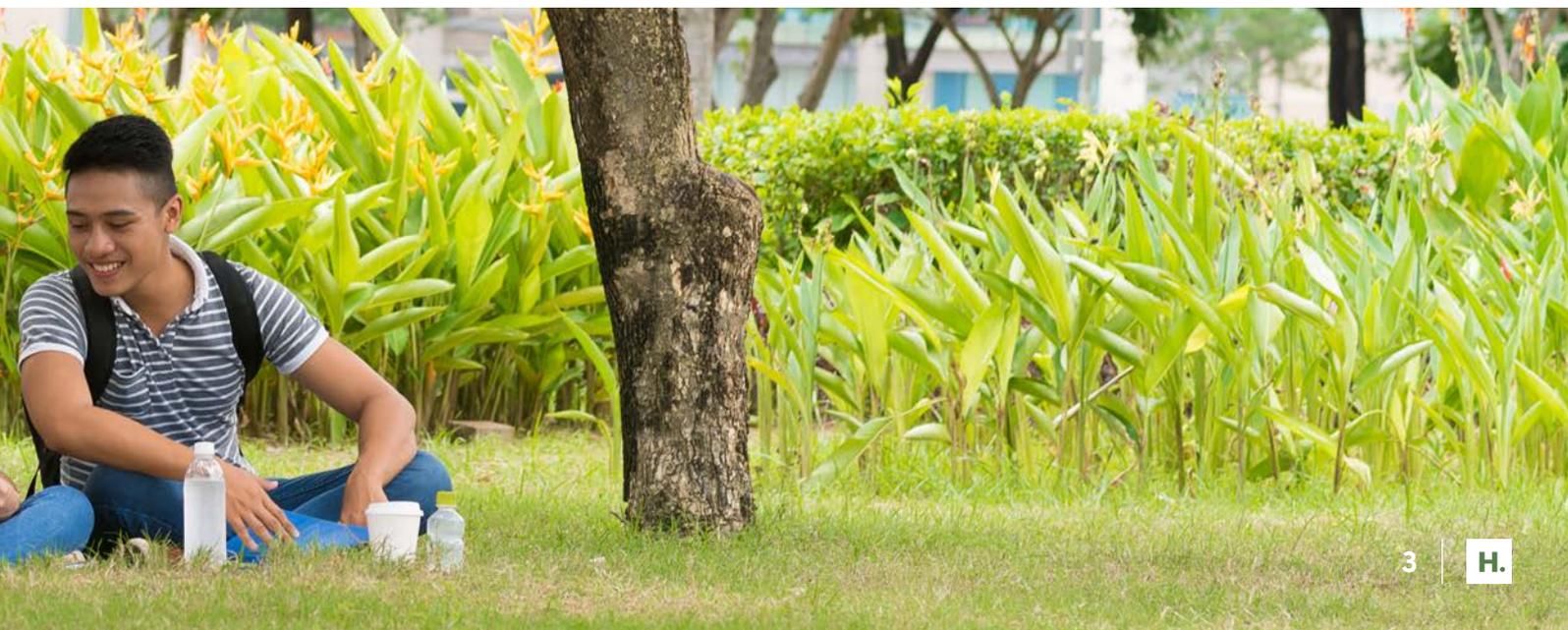
The Hawthorn Study Hub provides you with a dedicated study space for independent study and to access targeted academic support.

The Study Hub is staffed by a qualified teacher who can help you find the right resources to maximise your learning.

- Access a wide variety of ESL materials.
- A range of fiction and non-fiction materials in English for reading practice.
- Computers for internet access, including the Clarity English suite of ESL software.
- Charging space and Wi-Fi for your own devices.
- A quiet space for research and writing assignments.
- Printing facilities.

ADDITIONAL FACILITIES

- Access free Wi-Fi throughout the campus.
- Male and female prayer rooms.
- Student lounge.
- Games area including table tennis.
- Private study booths.
- Stage area for events.



Support

Moving to a new country is exciting but can also present some challenges, especially when you first arrive. Student Services are here to help you adjust to life in Australia and offer ongoing support throughout your stay so you can make the most of your time here.

PRE-DEPARTURE

- Help and information as required.
- Airport reception arrangements at Melbourne Airport.
- Homestay arrangements.
- Advice on temporary accommodation options.

ORIENTATION

- Learn about our services and facilities.
- Learn about other support services available to international students in Melbourne.
- Join a campus tour.
- Learn strategies to adjust to your new life in Australia.

HEALTH AND WELLBEING

- Welfare support.
- First aid.
- Assistance with health referrals.

ACADEMIC COUNSELLING

- Course progression.
- Course changes.
- Academic concerns.
- Advice on future studies.

AFTER-HOURS ASSISTANCE AND ADVICE HOTLINE

- This free after-hours assistance line is available to all Hawthorn-Melbourne students.
- Students in Australia call: 1800 NAVITAS (1800 628 4827).

Accommodation

Living in Melbourne is a major part of your student experience. Our Student Services team is available to help you with arrangements and advice.

HOMESTAY

Homestay is a great, affordable option for you to experience the Australian lifestyle.

By choosing to live in a homestay, you will enjoy:

- living in a supportive and safe environment.
- the company and friendship of hosts, their friends and family.
- cultural exchange with your host family.
- local knowledge to support your new life in Melbourne.

Homestay provides a private furnished bedroom (if you are traveling with a friend, sharing a room is possible) with meal options.

INDEPENDENT ACCOMMODATION

Prior to your arrival in Melbourne, our Student Services team can provide advice and information on a range of accommodation options including hostels, residences and student apartments.

If you are unsure about which accommodation you prefer, we can also provide information on temporary accommodation options in budget hotels, hostels or serviced apartments that are familiar with international student needs. This is a great way to settle in while you explore accommodation options and get to know Melbourne. Once you are in Melbourne, you are welcome to speak with our Student Services team for further advice.



myEssentials

The Hawthorn–Melbourne myEssentials has been designed to provide you with a tailored learning experience through additional workshops and one-to-one private support. Comprised of myWorkshop and mySupport, you can access up to 5 hours of additional teacher led studies and activities each week in addition to your regular class hours.

myWORKSHOP

Join a range of workshops on topics that are relevant and support your language including:

- Vocabulary Builder.
- Media Listening and Reading.
- Speak Up!
- Grammar Guru.
- plus many more.

mySUPPORT

Speak to a member of the academic team for some one-to-one personalised guidance and support. These sessions are a great opportunity for you to discuss your progress and expectations in your language learning and helps you stay focused in achieving your goals.



Download the myEssentials flyer to learn more

Hawthorn Activity Program

#HappeningAtHawthorn

A big part of your Melbourne experience is making friends living in a new country. The Hawthorn Activity Program (HAP) is divided into three distinct streams, each focusing on a different aspect of your life in Melbourne.

HAWTHORN ACTIVE

Your opportunity to try something new!

Through sports and exercise, we promote physical well-being while our Wellness Wednesdays encourage mindfulness.

HAWTHORN CULTURAL

Live like a local!

Explore Melbourne and all it has to offer through regular walking tours and excursions, participate in job-seeking workshops and share in cultural activities both in and outside our classrooms.

HAWTHORN SOCIAL

Meet your new best friends!

Through a range of interactive activities, you will create friendships and connections that carry into every aspect of your life in Melbourne and beyond.



Check out the HAP Calendar here

Study

QUALITY

Hawthorn-Melbourne has been providing quality English language training since 1986 and is a member of English Australia. English language providers join English Australia as a commitment to quality and professionalism in teaching English courses to international students. Hawthorn-Melbourne is TEQSA accredited and is the only school endorsed by the University of Melbourne as a provider of English language intensive courses for overseas students.

SUPPORT & DIVERSITY

You will be supported throughout your study experience with dedicated staff to answer questions and provide advice on any aspect of living and studying in a new country. Your educational journey with us will expose you to over 40 different nationalities coming from a wide range of diverse backgrounds.

HAWTHORN-MELBOURNE TEACHERS

With degree and TESOL qualifications, Hawthorn-Melbourne teachers are experienced and dedicated to helping you achieve your goals. Our professional development programs ensure they stay up to date with the latest teaching resources and techniques.

CONTEMPORARY COURSES

Hawthorn-Melbourne courses are highly relevant to the 21st Century student. Real-world topics are taught using contemporary materials, in both digital and physical formats. Our online learning system, Moodle, is used in all courses. You will use Moodle to complete activities, post in forums and access your course notes. You will also have access to a vast array of extension materials to consolidate your learning outside of class hours.

The use of a device, such as laptop or tablet is both required and encouraged as part of the learning environment.

PATHWAYS TO FURTHER STUDIES

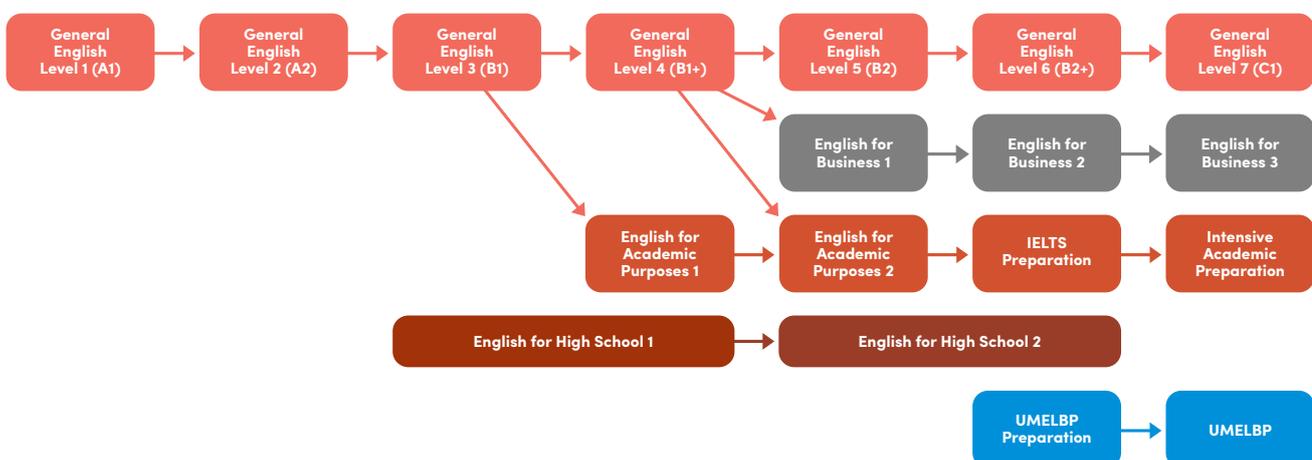
Hawthorn-Melbourne Academic English courses are recognised by institutions across Melbourne providing an extensive range of quality further study options. 80% of our students remain in Australia for further studies once they complete their time at Hawthorn-Melbourne.

CLASS SIZE

The maximum class size for all our courses is 18 students. However, your class is more likely to have between 12 and 15 students.

Choose your course

Hawthorn-Melbourne courses are aligned to the Common European Framework of Reference for Languages (CEFR), the international standard for describing language ability.





Entry Requirements

Your IELTS, TOEFL, PTE-Academic or AEAS test result can be used for entry to most of our courses. If you do not have an official test result, you can take our free online placement test.

	IELTS	TOEFL	PTE-Academic
English for Academic Purposes 1	4.5 (writing 4.5, no band less than 4.0)	32 (writing 12, reading 2, listening 2, speaking 11)	30 (writing 30 with no communicative skill below 24)
English for Academic Purposes 2	5.0 (writing 5.0, no band less than 4.5)	35 (writing 14, reading 3, listening 3, speaking 13)	36 (writing 36, with no communicative skill below 30)
IELTS Preparation	5.5 (writing 5.5, no band less than 5.0)	46 (writing 18, reading 4, listening 5, speaking 14)	42 (writing 42, with no communicative skill below 36)
Intensive Academic Preparation	6.0 (writing 6.0, no band less than 5.5)	60 (writing 21, reading 8, listening 7, speaking 16)	50 (writing 50, with no communicative skill below 42)
University of Melbourne English Language Bridging Program Preparation	5.5 with no band less than 5.0	46 (writing 14; reading 4; listening 5; speaking 14)	42 (with no communicative skill below 36)
University of Melbourne English Language Bridging Program	See website for details: hawthornenglish.edu.au/umelbp-entry-requirements		

Entry to the University of Melbourne English Language Bridging Programs requires an IELTS, TOEFL or PTE-Academic score and a conditional offer from the University of Melbourne. For other courses, if you do not have an IELTS, TOEFL or PTE-Academic result contact us to arrange an online placement test.

For details see: hawthornenglish.edu.au/apply/english-levels

Courses

ENGLISH FOR HIGH SCHOOL (EfHS)

Our English for High School program is the clear choice if you are preparing to study at an Australian high school.

You will be supported by expert teachers who help build your confidence with the English language and knowledge of Australian culture so you can adjust successfully to life at high school. You will be encouraged to discuss ideas, work co-operatively and develop individual research and study skills. Our teachers also focus on you as individuals at this crucial stage in your personal development, encouraging social responsibility and teamwork as well as developing leadership skills.

The English for High School program is divided into 2 courses:

- English for High School 1 (Pre-Intermediate – Intermediate)
- English for High School 2 (Upper Intermediate – Advanced)

COURSE OVERVIEW

- Develop English skills in reading, writing, listening and speaking.
- Learn key language for a range of school subjects, such as Literature, Mathematics, Science and Australian Culture and History.
- Develop independent and co-operative research skills to complete set assignments and tasks.
- Focus on individual and group presentation skills and building confidence.
- Develop an understanding of the House System, classroom etiquette, and participate in language, cultural and community activities.
- Participate in excursions and sporting activities to stay fit and active.

ASSESSMENT

You are assessed in:

- Reading, writing, speaking and listening skills, in line with tasks you have practised in class.
- Your attention and participation in class, and level of diligence in completing work requirements to the best of your ability.

ACCOMMODATION AND WELFARE ARRANGEMENTS FOR UNDERAGE STUDENTS

Your safety and welfare are a priority at Hawthorn-Melbourne, particularly when if you are under the age of 18. For full details on the accommodation options available to underage students, please visit: hawthornenglish.edu.au/underage-students

KEY DETAILS

Intake

Every 5 weeks

Levels

Pre-Intermediate to Advanced (CEFR B1 to B2+)

Age

11 – 17 years

Duration

5 – 40 weeks

Hours per week

20 hours of face-to-face classroom teaching per week, plus 5 hours of supervised independent study

Class times

8.20am – 2.10pm

More information

hawthornenglish.edu.au/efhs

CRICOS code

English for High School 1 (Pre-Intermediate – Intermediate) – 093348B

English for High School 2 (Upper Intermediate – Advanced) – 093349A



The English for High School program is recognised by government and private high schools across Victoria.





GENERAL ENGLISH

If you want to improve your English so you can travel with confidence, socialise and enhance career prospects, General English is the best course to study.

COURSE OVERVIEW

- Improve your use of grammar, vocabulary and pronunciation for effective communication.
- Learn about and communicate with English users from different cultures.
- Build a solid foundation of study and presentation skills for further studies.
- Improve your reading, writing, listening and speaking abilities.
- Receive regular feedback on your progress by completing weekly tasks.

ASSESSMENT

- You will be assessed on listening, reading, writing and speaking skills.
- In-class tasks prepare students for assessments.

KEY DETAILS

Intake

Start any Monday

Levels

Elementary to Advanced (CEFR A1 to C1)

Duration

1 – 70 weeks

Hours per week

20 hours of face-to-face classroom teaching per week

Class times

Day: 8.20am – 12.40pm

Evening: 5.10pm – 9.30pm

More information

hawthornenglish.edu.au/GE

CRICOS code

General English 112461F

ENGLISH FOR BUSINESS

Being successful in the workplace requires a good understanding of both social and professional language to deal with a broad range of situations. English for Business acknowledges the role of English as the 'Lingua Franca' for international business, ensuring you are equipped to succeed in a variety of cultural settings.

COURSE OVERVIEW

- Develop language skills to communicate in a wide range of formal and informal business situations.
- Gain professional English skills applicable to employment around the world.
- Share, justify and discuss opinions on different business topics in a seminar setting.
- Enhance your collaborative English through group projects.
- Write a variety of business texts, including emails, letters and reports.
- Strengthen note-taking skills.

ASSESSMENT

- You will be assessed on listening, reading, writing and speaking skills through mid-course and end-of course tests.
- Business skills are assessed through tasks practised in class.
- Your participation and speaking skills are also assessed through in-class observation.

KEY DETAILS

Intake

Every 5 weeks

Levels

Upper Intermediate to Advanced (CEFR B2 to C1)

Duration

5 or 10 weeks per level

Hours per week

20 hours of face-to-face classroom teaching per week

Class times

8.20am – 12.40pm

More information

hawthornenglish.edu.au/english-for-business

CRICOS code

English For Business 063640B

ENGLISH FOR ACADEMIC PURPOSES (EAP)

The EAP course can help you get ready to study in Australian Technical & Further Education (TAFE), foundation studies courses and university at undergraduate and postgraduate levels.

COURSE OVERVIEW

In EAP you will:

- listen to lectures and practise notetaking.
- read academic materials and study academic reading techniques.
- learn presentation and discussion skills.
- write summaries, essays, and assignments.
- study key grammatical structures.
- develop your academic vocabulary.
- practise skills required for recognised exams (e.g. IELTS, TOEFL, PTE-Academic).

ASSESSMENT

You will be assessed on:

- listening, reading and timed-writing skills through mid-course and end-of-course tests.
- research, planning and drafting skills through assignments.
- speaking skills through discussions and seminar presentations.
- meaningful class participation.

KEY DETAILS

Intake

Every 5 weeks

Levels

Upper Intermediate & Pre-Advanced
(CEFR B1+ to B2)

Duration

5 – 10 weeks per level

Hours per week

20 hours of face-to-face classroom teaching per week

Timetable

12.45pm – 5.05pm

More information

hawthornenglish.edu.au/EAP

CRICOS Code

English For Academic Purposes (EAP) 112462E

IELTS PREPARATION

If you want to study in Australia or get an Australian visa, you might need to sit an IELTS test. Hawthorn-Melbourne's IELTS preparation course will give you the skills you need to succeed.

COURSE OVERVIEW

In IELTS Preparation you will:

- learn about the test structure and task types through regular test practice.
- study strategies to maximise your results.
- learn how to avoid common errors and pitfalls which can impact your score.
- focus on listening: previewing and predicting, listening for specific information.
- focus on reading: speed reading strategies, skimming and scanning.
- focus on speaking: expressing ideas and opinions, seeking clarification, pronunciation.
- focus on writing: interpreting questions, planning, organising and reviewing content.

ASSESSMENT

You will be assessed on listening, reading, writing and speaking skills through IELTS-style tests.

KEY DETAILS

Intake

Start any Monday

Levels

Advanced (CEFR B2+)

Duration

2 – 10 weeks

Hours per week

20 hours of face-to-face classroom teaching per week

Timetable

Day: 12.45pm – 5.05pm

Evening: 5.10pm – 9.30pm

More information

hawthornenglish.edu.au/IELTS-preparation

CRICOS Code

IELTS Preparation 063645G

INTENSIVE ACADEMIC PREPARATION (IAP)

The IAP course is structured to prepare you for the academic requirements of Australian universities. You will further develop the English language and study skills that you will use throughout your university course. These skills are similar to those learnt in EAP but are at a much more sophisticated level.

COURSE OVERVIEW

In IAP you will learn to:

- identify, follow and understand main ideas and arguments in discussions, lectures and presentations.
- identify, understand and evaluate main ideas and supporting detail in long and linguistically complex factual texts.
- produce fluent, spontaneous and extended speech on a wide range of subjects.
- summarise and paraphrase key concepts in an academic text and synthesise information from linguistically complex sources.

ASSESSMENT

You will be assessed on:

- listening, reading, note-taking and timed-writing skills through mid-course and end-of-course tests.
- research, planning and drafting skills through assignments.
- speaking skills through academic discussions and seminar presentations.

KEY DETAILS

Intake

Every 5 weeks

Levels

Advanced Plus (CEFR C1)

Duration

5 – 10 weeks

Hours per week

20 hours of face-to-face classroom teaching per week

Timetable

12.45pm – 5.05pm

More information

hawthornenglish.edu.au/IAP

CRICOS Code

Intensive Academic Preparation 112463D



The IAP course is perfect for students holding an unconditional offer who need to become more familiar with the academic requirements of Australian Universities.

YOUR ENGLISH LANGUAGE PATHWAY TO THE UNIVERSITY OF MELBOURNE

If you are planning to study at the University of Melbourne, Hawthorn-Melbourne can help you meet the English requirements of your chosen degree through our English Language Bridging Programs:

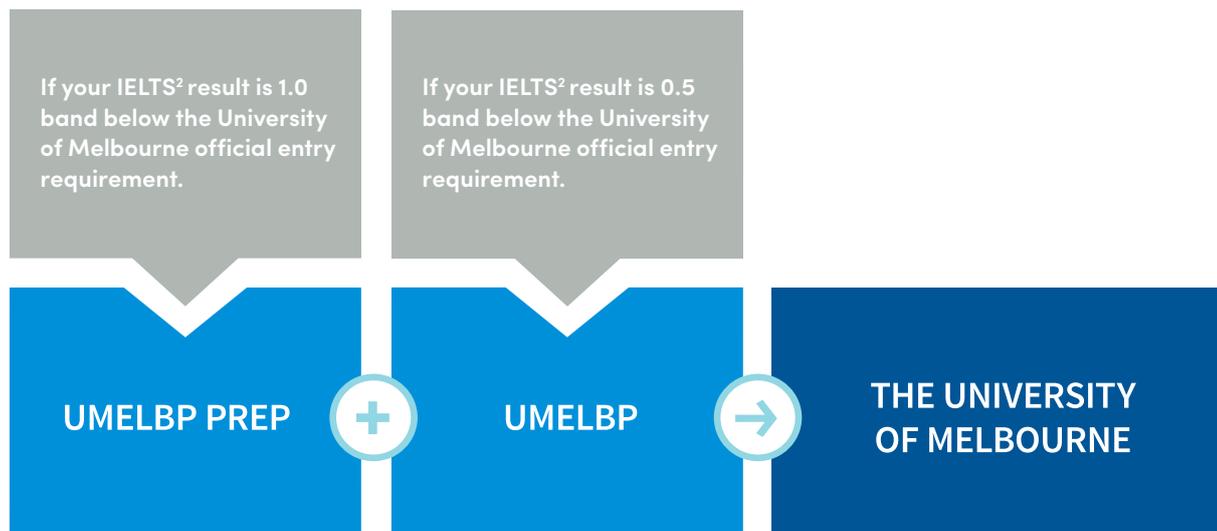
- **University of Melbourne English Language Bridging Program Preparation (UMELBP Prep)**
- **University of Melbourne English Language Bridging Program (UMELBP)**

These programs provide a direct entry English language pathway to a wide range of undergraduate and graduate degree courses, while helping you develop the language and academic skills required to be an active and confident participant in all areas of your university degree.

WHICH PATHWAY IS RIGHT FOR YOU?

UMELBP is available to international students with an offer to study an undergraduate degree or graduate coursework masters degree. Depending on your current English level and University of Melbourne degree, you may be eligible for:

- UMELBP Prep + UMELBP (20-week pathway)¹.
- UMELBP (10-week pathway).



1. UMELBP Prep is recognised for courses where the University of Melbourne English requirement is IELTS 6.5 with no band under 6.0. If your chosen course has a higher English requirement, you must meet the entry requirements for the UMELBP.
2. TOEFL and PTE-Academic results are also accepted. Please see website for full details.
3. Timetables are a guide only and subject to change. An evening timetable from 5.10pm-9.30pm may run at peak times.



Students in the UMELBP are eligible for a packaged visa, allowing you to apply for a single visa to cover both your English course and your University of Melbourne degree.



UMELBP PREP

UNIVERSITY OF MELBOURNE

ENGLISH LANGUAGE BRIDGING PROGRAM PREPARATION

Successful completion of UMELBP Prep allows you to enter UMELBP without the need for further official testing (IELTS, TOEFL or PTE-Academic).

The UMELBP Prep syllabus is structured around the themes of sustainable development and global citizenship. This allows you to engage critically with contemporary global issues and to personalise your learning experience through the exploration of sustainability in the context of your future field of study.

ENTRY REQUIREMENT

IELTS: 5.5 with no band less than 5.0

TOEFL: 46 + writing 14; speaking 14; reading 4; listening 5

PTE-Academic: 42 + no communicative skill below 36

COURSE OVERVIEW

- Identify and describe information in listening and note-taking exercises.
- Plan, research and explain content for use in seminars and interactive discussions to develop speaking skills.
- Learn to annotate, paraphrase, summarise, organise and reference information from a range of sources.
- Read and analyse a range of academic reading materials.
- Develop writing skills and use appropriate academic conventions in two essay genres.
- Learn to navigate a learning management system for the purposes of course work, class work and assessment.

ASSESSMENT

- Mid-course exam.
- Research assignment.
- Two genre-based essays.
- Collaborative speaking task.
- End-of-course exam.
- Presentation seminar.

UMELBP

UNIVERSITY OF MELBOURNE

ENGLISH LANGUAGE BRIDGING PROGRAM

Successful completion of UMELBP will allow you to enter your University of Melbourne course without the need for further official testing (IELTS, TOEFL or PTE-Academic).

The UMELBP uses authentic academic activities, such as lectures, seminars, research and critical thinking, to further develop your English language and study skills. Through participation in workshops, use of mobile devices and other resources, you are trained to become an effective and independent learner.

ENTRY REQUIREMENT

See hawthornenglish.edu.au/umelbp-entry-requirements for details

COURSE OVERVIEW

- Identify and analyse information through listening and note taking exercises.
- Plan, research, and develop material to improve your seminar presentation skills.
- Learn to summarise, paraphrase, organise, self-edit, and correctly reference information from a range of sources.
- Read and analyse a range of authentic reading materials.
- Learn to navigate a learning management system for the purposes of course work, class work and assessment.

ASSESSMENT

- Mid-course exam.
- Research assignment.
- End-of-course exam.
- Presentation seminar.

KEY DETAILS

Duration – 10 weeks per course

Class times³ – 8.20am – 12.40pm or 12.45pm – 5.05pm

Hours per week

20 hours of face-to-face classroom teaching per week, plus 5 hours per week of self-study, workshops and independent research time throughout the program

More information – hawthornenglish.edu.au/umelbp

CRICOS code

University of Melbourne English Language Bridging Program Preparation (UMELBP Prep): 0101910

University of Melbourne English Language Bridging Program (UMELBP): 063648E

UMELBP PREP &
UMELBP



Apply



CHOOSE YOUR COURSE DATES

Hawthorn–Melbourne offers regular start dates throughout the year. Some courses are open to new students every Monday, while others have fixed start and end dates.

Course dates are available at: hawthornenglish.edu.au/apply/course-calendar



PREPARE YOUR DOCUMENTS

- A copy of your current passport.
- A copy of your current visa (if you hold one).
- Any Further Studies offer to an Australian institution (University, Foundation Studies, TAFE, or High School).
- A copy of your official English test results (e.g. IELTS, TOEFL, PTE-Academic, if available).
- A copy of your AEAS result if available (for English for High School applicants).

WHERE TO APPLY?



ONLINE

Apply online:
hawthornenglish.edu.au/apply/apply-now



BY EMAIL

Email:
admissions@hawthornenglish.vic.edu.au



THROUGH AN AGENT

For a list of authorised agents, visit:
hawthornenglish.edu.au/apply/agent-list

PACKAGING YOUR VISA WITH THE UNIVERSITY OF MELBOURNE

Students who study English with Hawthorn–Melbourne may be eligible for a packaged offer. A packaged offer allows you to apply for a single visa to cover both your English course and your University of Melbourne program. Packaged offers are a great way to reduce the time and costs involved in applying for visas.

ARE YOU ELIGIBLE?

You may be able to apply for a packaged course if you have:

- an offer from the University of Melbourne that is conditional only on meeting the English language requirements and
- an IELTS result that is no more than one band below the entry requirements for your chosen University program. Equivalent TOEFL and PTE-Academic results are also accepted.

IF YOUR IELTS RESULT IS 1.0 BELOW THE UNIVERSITY REQUIREMENT IN ANY SKILL:

you can package with a 20-week English course.

IF YOUR IELTS RESULT IS 0.5 BELOW THE UNIVERSITY REQUIREMENT IN ANY SKILL:

you can package with a 10-week English course.

HOW TO APPLY FOR A PACKAGED OFFER



The final decision on whether the University of Melbourne will issue a Conditional CoE for visa packaging remains with the University and may be influenced by factors other than English language.

CONDITIONS OF ENROLMENT

Conditions of Enrolment, including refund and deferral policies are available at:

hawthornenglish.edu.au/conditions

ATTENDANCE

It is a requirement that you attend a minimum of 80% of your classes. Hawthorn-Melbourne monitors your attendance for each class hour (20 hours per week).

See hawthornenglish.edu.au/apply/policies for further details.

OVERSEAS STUDENT HEALTH COVER (OSHC)

Allianz Care is the preferred Overseas Student Health Cover Provider of Hawthorn-Melbourne. You have the right to choose your own insurance provider. Details of all Overseas Student Health Cover providers can be found at: privatehealth.gov.au/health_insurance/overseas/overseas_student_health_cover.htm. Student visa applicants must have OSHC arrangements in place before applying for their student visa.

YOUR ADDRESS IN AUSTRALIA

It is a student visa requirement that while you are in Australia and studying at Hawthorn-Melbourne that you must provide Hawthorn-Melbourne with your contact details including:

- Residential address, mobile number and email address.
- Who to contact in emergency situations.

You must also advise Hawthorn-Melbourne of any changes to those details, within 7 days of the change.

LIVING COSTS

The Australian Government has estimated what living cost you as an international student need to have per year.

For an estimate of weekly expenses based on your preferred lifestyle, use the cost-of-living calculator available at: costofliving.studyaustralia.gov.au/

PROVIDING QUALITY AND PROTECTING YOUR RIGHTS

Australia's laws promote quality education and consumer protection for overseas students. These laws are known as the Education Services for Overseas Student (ESOS) framework and they include the ESOS Act 2000 and the National Code 2018.

Visit: studyaustralia.gov.au

STUDENTS WITH FAMILIES

Before bringing your spouse or children to Australia, you will have to prove you can support them financially. You may need to have your children placed in a school before a visa will be granted.

Visit: studyaustralia.gov.au/en/plan-your-move/bringing-your-family

COMPLAINTS AND APPEALS PROCEDURE

Hawthorn-Melbourne is committed to effective grievance procedures which:

- give students a voice.
- give Hawthorn-Melbourne an opportunity to find out where problems exist.
- negotiate realistic outcomes.
- aim to solve students' problems wherever possible.

The principles underlying our grievance procedures are equity, fairness, openness, and respect for the individual. All grievances will be dealt with seriously. We are committed to resolving all grievances quickly and fairly.

See hawthornenglish.edu.au/apply/policies for further details.



Hawthorn-Melbourne

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Hawthorn-Melbourne is endorsed by the University of Melbourne as a provider of English language intensive courses for overseas students in Melbourne.

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Printed 2023.

HAW230823-1526 1123



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